

Documents Required for Agreement Signing

- Copy of potential beneficiary's/authorized person's ID card/passport;
- Extract from the Registry of Entrepreneurs and Non-Entrepreneurial (Non-Commercial) Legal Entities (in case of entrepreneurial status);
- Document proving ownership or lease/superficies of real estate (extract issued by LEPL - National Agency of Public Registry or lease/superficies contract);
- Notarized minutes of the founders' meeting (in case of a legal entity) regarding the signing of the co-financing agreement and undertaking the obligations stipulated in this agreement;
- Certificate and/or reconciliation act from the LEPL Revenue Service on the absence of tax arrears;
- Bank details;
- Invoice and/or contract for the purchase of goods/services, which should include information that RDA's co-financing will be disbursed after the delivery of goods/services;
- In case of construction works, a contract signed with the builder. For primary milk production, the contract must necessarily include information that it meets the farm setup standard (Annex N3 of the co-financing agreement);
- Expert/audit conclusion from the LEPL Levan Samkharauli National Forensics Bureau and/or persons accredited by the LEPL "Unified National Body of Accreditation - Accreditation Center" and/or a person listed in the registry maintained by the State Sub-agency of the Ministry of Finance of Georgia - Service for Accounting, Reporting and Auditing Supervision, on the compliance of the investment value of the presented project with market prices, which must necessarily be accompanied by invoice(s) or/and contract for the products/services to be purchased;

- Document confirming the beneficiary's contribution - bank statement on the existence of the relevant amount in the account or/and certificate from a financial institution on credit approval;
- Other documentation as requested by RDA.

Additionally, according to the purpose, the following must be submitted:

- **In case of primary milk production** - Certificate issued by the LEPL National Food Agency on the number of identified cows owned by the potential beneficiary and a drawing of the barn;

Note: The compliance of the barn drawing with the program conditions will be determined by the consultant of the Ministry of Environmental Protection and Agriculture (for applications received within the regions of Kvemo Kartli, Samegrelo and Zemo Svaneti, Imereti, Racha-Lechkhumi and Kvemo Svaneti, Kakheti and Samtskhe-Javakheti).

- **In case of artificial insemination and veterinary services** - Diploma/certificate and a letter of reference confirming at least 2 years of practical work experience in the relevant field;
- **In case of a milk processing plant** - Certificate issued by the LEPL Scientific Research Center of Agriculture on the compatibility of the plant building, machinery and equipment to be purchased, and planned production products. Additionally, it should be indicated how many tons of raw milk the plant can process. Copies of the documentation submitted to obtain the certificate should be attached to the certificate as an annex.